

<b><u>Glenfarg Village Hall - AGM</u></b> <b><u>9 December 2015</u></b>		
<b><u>Agenda Item</u></b>	<b><u>Minute</u></b>	<b><u>Action</u></b>
<u>Present:</u>	Cedric Wilkins, Kerry Davidson, Robert Morton, Christine Morton, Robin Watson, Jean Young, Tim Corcoran	
<u>Attending</u>	Kareen McGregor, Tanya Bisset,	
<u>Apologies:</u>	Jim Eodanable, Jean Andrew, Mac Stewart	
<u>Minutes of previous meeting</u>	<ul style="list-style-type: none"> <li>Minutes of previous meeting (23 September 2015) approved.</li> </ul>	
<u>Matters arising</u>	<ul style="list-style-type: none"> <li>See Property Convenor's report.</li> </ul>	
<u>Hall Keeper's report</u>	<ul style="list-style-type: none"> <li>Tanya provided the Committee with a report detailing quarterly invoicing (July-September 2015) and money banked. The committee was happy with the report.</li> <li>Tanya has organised paper invoicing for the Scouts as requested, rather than by email.</li> <li>There was a complaint regarding the cleanliness of the hall after it was not cleaned appropriately between users. Tanya has apologised to the user and steps have been put in place to prevent such a situation in the future.</li> <li>The police have received a complaint regarding people leaving a function driving away drunk and making noise. They have informed Tanya they will be monitoring the hall in the future.</li> <li>Kerry suggested it would be useful to ensure hall users are reminded that it is their responsibility to apply for a temporary licence when alcohol is being sold or given away as part of the a ticket price at events. Tanya will add details to the hall booking form.</li> </ul>	<b>Tanya</b>
<u>Secretary's report</u>	<ul style="list-style-type: none"> <li>Kerry apologised to Kareen for not having yet ordered a blue bin but Ced has organised a replacement.</li> <li>Kerry told the committee that an up-to-date copy of the hall's Public Liability Insurance has been put on the noticeboard and that all cover is up to date.</li> </ul>	
<u>Property Convenor's report</u>	<ul style="list-style-type: none"> <li>Tim has managed to solve the issue with the water hammer and the plumber is due to return shortly to fix a few outstanding issues with the plumbing. The hot water expansion chamber is leaking and a new part has been ordered in order to rectify the problem in the next few weeks.</li> </ul>	<b>Tim</b>

	<ul style="list-style-type: none"> <li>• There has been a positive response the new lighting in the main hall from users.</li> <li>• Tim needs to look at the fire lights and source a replacement bulb.</li> <li>• Tim has taken advice on the leak into the cupola and it was agreed that a hole would be cut in order to access the cupola and blank off where the water is entering.</li> <li>• The window in the meeting room will need to be replaced and it is thought will cost over £2,000. Ced agreed to source three quotes in order to allow the hall to apply for a grant for the replacement.</li> </ul>	<p><b>Tim</b></p> <p><b>Tim</b></p> <p><b>Tim, Ced</b></p>
<u>Treasurer's report</u>	<ul style="list-style-type: none"> <li>• Jean was unable to attend the meeting but provided the committee with a financial update.</li> <li>• As of 28 October 2015 the hall had a bank balance of £22,841.28, with a petty cash balance on 1 December 2015 of £115.94.</li> <li>• The committee was happy with the figures.</li> </ul>	
<u>AOB</u>	<ul style="list-style-type: none"> <li>• Tim asked Robin if the Cinema Club had informed the police following the disappearance of videos from the hall several months ago. Robin told the committee the police had been informed as a matter of course, more so that the videos could be returned if they were found, but there was no police investigation.</li> <li>• Ced asked the committee if it was felt that the hall had a role to play following the closure of the hotel. It was agreed that in its present form the hall was not suitable to provide a temporary pub but could perhaps assist with something in the future if it was felt there was a role it could play.</li> </ul>	
<u>Dates of future meetings</u>	Date of next meeting: 16 Mar 2016 <b><u>at 8pm.</u></b>	