

<b><u>Glenfarg Village Hall</u></b> <b><u>24 August 2016</u></b>		
<b><u>Agenda Item</u></b>	<b><u>Minute</u></b>	<b><u>Action</u></b>
<b><u>Present:</u></b>	Cedric Wilkins, Kerry Davidson, Robert Morton, Christine Morton, Jean Andrew, Tim Corcoran, Jim Eodanable, Mac Stewart,	
<b><u>Apologies</u></b>	Janet Watson, Robin Watson	
<b><u>In attendance</u></b>	Tanya McKibbon, Kareen McGregor	
<b><u>Minutes of previous meeting</u></b>	<ul style="list-style-type: none"> <li>Minutes of previous meeting (22 June 2016) approved.</li> </ul>	
<b><u>Matters arising</u></b>	<ul style="list-style-type: none"> <li>The old meeting room windows were removed and disposed of by Ced and Tim.</li> <li>Ced has completed the Council's annual report and passed to Jean. This can be sent to the council with a copy of the accounts in exchange for a £250 grant.</li> </ul>	<b>Jean</b>
<b><u>Hall Keeper's report</u></b>	<ul style="list-style-type: none"> <li>Tanya provided an overview of bookings, and payments. Ced asked if Tanya could provide a list of bookings from the same month in the previous year to allow the committee to compare the level of bookings.</li> <li>It has become apparent that some users are not cleaning the hall properly after use. Kerry had also been asked to point out by a user that the kitchen is not as clean as it could be. Tanya will send a reminder to users about their responsibilities.</li> <li>It was also noted that users may not fully appreciate that they are responsible for obtaining a temporary licence should alcohol be sold or provided as part of a ticket price. Tanya to reinforce at the time of booking that the onus is on users to satisfy themselves whether a licence is required and obtain one if necessary. This information is contained in the terms and conditions sent to all bookings and this will ensure the hall is not liable in the event a necessary licence is not obtained.</li> </ul>	<b>Tanya</b>  <b>Tanya</b>  <b>Tanya</b>
<b><u>Secretary's report</u></b>	<ul style="list-style-type: none"> <li>Kerry has received two applications to join the committee from members of the community. They have been invited to attend the AGM on 21 September.</li> <li>Lisa Garrett was identified as someone who may wish to become a young member of the hall committee. Ced will call to invite her to the AGM.</li> <li>Janet Watson has been unable to find any spare crockery in the loft. The crockery in the kitchen is largely mismatched and chipped. Suzette</li> </ul>	<b>Ced</b>  <b>Kerry</b>



<u>AOB</u>	Ced put a suggestion to the committee that a sports hall/performance space be planned for the land to the rear of the hall and the hall converted to a pub/restaurant/social hub. This was discussed and the idea found favour with the committee. Ced to put this idea into a paper and share it with the social hub working group	<b>Ced</b>
<u>Dates of future meetings</u>	Date of next meeting: AGM, Wednesday, 21 September 2016 <b><u>at 8pm.</u></b>	